Internal Quality Assurance Cell (IQAC) Meeting
AY 2022-23
Minutes of Meeting

Date: 27-08-2022

Time- 11 AM

Mode: Online MS Teams

Agenda of the meeting:

- Confirm the minutes of the last IQAC meeting.
- Approve the action taken report on the resolutions made during the last IQAC meeting.
- Review the Overall progress of the academic, co-curricular, extracurricular, research, and extension activities.
- To review NAAC and NBA preparation.
- Open discussion for quality related inputs
- Any other issues with the permission of Chair

The meeting of the Internal Quality Assurance Cell (IQAC) was held online on Saturday, 27th August 2022 at 11.00 AM through Microsoft Office Teams.

The Following members were present :

1. Dr. P.T. Kulkarni -IQAC Chairperson (Director)
2. Dr. R. Sreemathy- I/C Principal
3. Dr.Y.Ravinder – IQAC Coordinator
4. Dr. Sandeep Pathak - Member (Alumni)
5. Mr.Pramod Karanjakr. - Member (Alumni)
6. Dr. G.V.Kale- Member (HoCD)
7. Dr. M. V. Munot - Member (HoED)
8. Dr. A. S. Ghotkar - Member (HoDIT)

Society for **Computer Technology & Research's**

PUNE INSTITUTE OF COMPUTER TECHNOLOGY
(Approved by A.I.C.T.E. & Government of Maharashtra, affiliated to the Savitribai
Phule Pune University & Accredited by NBA [All UG Programs] & NAAC)
DTE Code : 6271, AICTE permanent ID :1-5592509, AISHE code : C-42072
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9. Mr. E. M. Reddy- Member (HoDFE)

10. Dr. S. S. Narkhede – Member (TPO)

11. Mr. R.G. Yelalwarr- Member (Faculty)

12. Mrs. K. C. Waghmare - Member (Faculty)

13. Mrs. K.Y. Dhigolkar - Member (Faculty)

14. Mr. A. A. Gadade- Member (Faculty)

15. Mrs. U.S. Bhosale - Member (I/C Registrar)

16. Mr. Manav Majithiya - Member (Student)

17. Ms. Manasi Khumbhar- Member (Student)

18. Mr. Shivendra Bhosale - Member (Student)

The following members were granted leave of absence

1. Shri S M Sirsikar, Secretary, SCTR
2. Mr. Sanjeev Tamboli - Member (Industry)
3. Mr. Gautam Godse - Member (Industry)

Proceedings of the Meetings are as followed:

1. The Director and IQAC chairperson, Dr. P. T. Kulkarni, in his opening remarks, welcomed the members and thanked all the members for their active participation and contribution. He briefed about various ongoing activities in the campus and motivated and guided IQAC for initiating and maintaining the quality culture in the campus. He suggested the following actions for the overall quality improvement of the institution.
   - Conduct brainstorming sessions amongst all the stake holders to motivate faculty to implement the action plan and strive toward achieving the top 100 in NIRF Ranking.
   - Achieve the zero unplaced student by maintaining median salary and ensuring zero backlog.
   - Facilitate and improve the intership opportunities for the students.
   - Start the executive certificate cources similar to Couresa,Udemi,IIMS
   - Educate and motivate BE students to enhance their involvemet in Innovation, Product development and higher studies.
2. IQAC Coordinator, Dr.Y. Ravinder welcomed all the members and presented the action taken report on the last IQAC Minutes of the meeting and the overall progress of various activities carried out at the institution level with respect to the key quality indicators.

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He also presented the NIRF requirements, detailed parameter wise analysis and the action plan for achieving a better rank in NIRF

He also proposed the following quality initiative on behalf of IQAC

○ Credit system of Extra and Cocurricular activities
○ PICT IUCEE Centre for Innovative Teaching and Learning
○ Framework for Academic and Administrative Audit and its progress
○ Faculty training policy and requirements, programs to be conducted for faculty capacity building.

3. Dr. S. S. Narkhede (TPO) briefed about the placement activities and overall progress in quality of placement, initiative of T&P cell in inviting niche companies and the training programs conducted.

4. Dr. Sandeep Pathak, suggested to involve faculty from other institutes and experts from other industry in various events to improve the peer perception for NIRF. He also agreed to provide industry expert to start the executive certificate courses.

5. The Director advised the students to focus on various academic activities such as attending classes regularly, planning for higher studies, exploring research work by participating in paper publications, consultancy, industry relevant projects etc rather than just focussing on placements. Student members explained their priorities, activities and future plans.

6. The Director advised all the members to actively participate in the discussions during the meetings and also to provide valuable suggestions.

7. Dr. Y.Ravinder proposed vote of thanks, expressed his gratitude to all the members for their valuable suggestions, continuous contribution in over all progress of the institute. Finally, with the permission of the chair, he concluded the meeting.
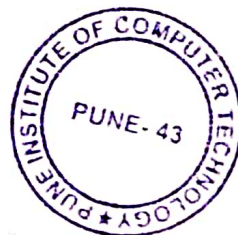
Dr.Y. Ravinder

IQAC Coordinator

Dr.R. S. Sreemathy
I/c Principal
SCTR's Pune Institute of Computer Technology

Dr. P.T. Kulkarni
Director
SCTR's Pune Institute of Computer Technology, PICT

Sr. No	Points discussed and suggestions made	Action taken
1	Conduct brainstorming sessions amongst all the stake holders and motivate faculty to implement the action plan and strive toward achieving the top 100 in NIRF Ranking.	• New targets are assigned to the faculty to achieve better NIRF ranking. • Efforts for improving paper publication, IPR, and funded research are initiated. • Monthly progress is being monitored against given target.
2	Achieve the zero unplaced students by maintaining median salary and ensuring zero backlogs.	• T&P cell is working very hard to provide more than 125 opportunities in various companies to interested students • T&P cell is exploring nontechnical domain opportunities like digital marketing, Edutech, etc. • As a part of employability enhancement T&P Cell is conducting assessment of all SE and TE students on ELQ, Automata fix & Pro, core domain skills, Mock interview, SVAR, Critical thinking, email simulation, write-X, etc. This assessment makes students to realize their readiness in all these required verticals by the industries • As already discussed, and decided in previous MRM held on 18/10/2022, T&P cell and HoDs have decided a threshold of scoring 50% marks in ELQ and Automata Fix & Pro by the students. Students with score less than 50% marks are recommended a compulsory training on cognitive skills, core domain skills and coding skills • For the training on these three skill sets, students are provided with an online training and assessment platform Myperfectice. • There are few students working on opportunities through MPSC and UPSC, which takes a long time.

		• It is challenging to achieve 100% placement status due to various parameters like SSC, HSC, UG CGPA percentage year gap, etc. in company's eligibility criteria. • Students having lower percentage in SSC, HSC and UG CGPA get very few opportunities. • There are few PWD students which are not able to clear the company criteria and aptitude & coding assessment. We are following up with companies to offer them some back end profiles.
3	Facilitate and improve the Internship opportunities for the students	• Uniform and effective implementation of PICT-Internship Policy considering the revised TE (2019 course) SPPU-Syllabus. • T&P Cell is hosting companies for the internships opportunities which will generate PPOs. • For last AY 2021-22 we could provide internships to 336 students and for this AY till date 130 students got selected as summer interns • Creation of the external internship opportunities through Industry Interactions is in progress however due to limitation of internship period in curriculum structure many companies not able to select students. Companies are expecting 6-month internship period • Creation of the internal internship opportunities by approaching the research groups at PICT for internship opportunities. • MoUs with industries for internship opportunities.
4	Start the executive certificate courses similar to Coursera, Udemi, IIMS	• VLSI Certificate Course Team is soon going to sign an MoU with ENTUPLE- Abhiyanta to launch a Certificate Course on VLSI CHIP DESIGN COURSE on 1-5-2023. • 3D Printing Certificate Course: Two batches in offline mode for PICT and outside college students were completed. 3rd batch is in pipeline. Expecting to commence in the month of April 2023 • CE dept. has conducted three certificate courses during Sem I of 2022-23

| 5 | Educate and motivate BE students to enhance their involvement in Innovation, Product development and higher studies. | Providing alumni mentorship from experienced professionals who can guide students in their innovation, Career counseling, product development efforts. Several Memorandums of Understanding (MOU) have been signed with industry to expose students to industry practices, internships, and apprenticeships with business partners. A sessions on : How to Write Research papers for Publications in Journals & Conferences & IPR is arranged for BE students Higher Studies Club is formed to guide & motivate students for higher studies. Students are motivated to convert their BE project work to IPR |
| 6 | To involve faculty from other institutes and experts from industry in various events to improve the peer perception for NIRF | All department regularly invites industry experts from Industries belonging to various domains & will continue these efforts to enhance the same |

RG

Dr.Y.Ravinder

IQAC Coordinator

Dr.S.T.Gandhe

Principal, PICT, Pune

Principal

SCTR's Pune Institute of Computer Technology

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